

## Highland Free Charter Holder Board of Directors

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**Date:** July 31, 2024  
**Time:** 3:30 pm  
**Location:** Highland Free School  
510 South Highland Free School  
Tucson, Arizona 85719

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### Call to Order

I. Roll Call- Board Members present: ***The July 31,2024 meeting was called to order at 3:40pm. Present: Lisa Sherman (via Face Time), Kelly Murphy, Teresa Rodriguez. Not Present: Chris Donovan***

II. Approval of Agenda- ***A motion was proposed by Lisa Sherman to approve agenda as written. K. Murphy seconded. A vote was taken- 3 aye votes (all present board members)***

III. Approval of minutes from last board meeting: ***A motion was proposed by Lisa Sherman to approve minutes as read. K. Murphy seconded. A vote was taken- 3 aye votes (all board members present)***

IV. Items:

- Action to approve Safe Return to In-Person Learning Plans- if needed
  - NA
- Action to approve Title I handbook
  - ***A motion was proposed by Lisa Sherman to approve the FY15 Title I Handbook as written. K. Murphy seconded. A vote was taken- 3 aye votes (all board members present).***
- Review of third-grade reading test scores and review of reading program, (including curriculum and professional development)
  - ***Data, curriculum, and PD was reviewed***

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A copy of the meeting minutes are available for public inspection at  
Highland Free School, 510 South Highland Avenue, Tucson, Arizona 85719  
Telephone: (520) 623-0104 Fax: (520) 903-1318

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- ***No changes suggested now due to the small sample size of test scores.***
    - [If needed] Action to approve new hires.
      - Not needed. No new teacher hire.
  - Discussion of plans/ideas for upcoming school year with the director.
    - ***New fire alarm is almost completely installed. Will need inspection-date TBD.***
    - ***New buzzer for front gate installed.***

V. Extended Public Comment – **No public comment**

VI. Adjournment- ***Lisa Sherman motioned to adjourn the meeting. Kelly Murphy seconded the motion. All members voted to adjourn. Meeting adjourned at 4:12 pm.***